

PSEO Bookstore Ordering Guide

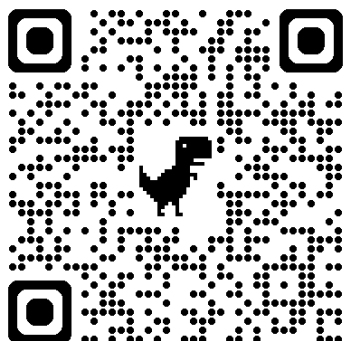


The PSEO program covers the cost of required course materials and some consumable supplies (e.g., clay for ceramics). The textbooks (print or ebook) and course materials are on loan to you for the semester. These items must be returned to the College Store by the last day of the semester. The PSEO program does not cover general supplies like notebooks or pencils.

HOW TO ORDER BOOKS/MATERIALS

1. Order ONLY through the Minnesota North College Store
 - Online: order your books at <https://store.minnesotanorth.edu/home>
 - For full details on how to order books online, visit: MNC Bookstore webpage → Textbooks → How to Order Books
2. Charge materials to your student account (MNC Tech ID e-Services)
 - PSEO students are NOT expected to pay for any required course materials. Charge to your student account to have the materials paid for by the PSEO program.
 - Charging opens 2 weeks before the start of each semester.
 - Designate your campus for free book delivery; shipping to home is not covered by the PSEO program, contact store staff with shipping questions.
 - Deadline to charge: 6th day of class (one day after the add/drop deadline).
3. Keep receipts & look for access codes
 - Don't open sealed books until you're sure of your schedule.
 - Access codes can be emailed or delivered like gift cards—don't throw them away!
 - If your schedule changes, return all books and course materials (physical and digital) immediately or you will be charged.
4. Return materials at semester's end
 - Final day of the semester is the last day to return your course materials. (If you need to mail materials back, they need to be postmarked by the last day of the semester – at the latest.)
 - Books must be returned in usable condition.
 - Do not sell or donate - they are not yours to keep.
 - If you fail to return your books in usable condition you will be responsible for the full price of the book.
 - Contact store staff if you have any concerns or questions about the return process.

Go to the store website:



Helpful Tips:

- Check your college email regularly for reminders and updates.
- If your schedule changes and you ordered a book, be sure to cancel your order or contact store staff.
- Set a calendar reminder to return your books during finals week.
- If you have questions or concerns, contact store staff.

Questions? Visit a campus store, email collegestore@minnesotanorth.edu, or call 218-550-2550