

Completed by Student:

Name _____

Student ID # _____

Housing Unit: _____

Phone # _____

Select one campus:

☐ Hibbing☐ Mesabi – Eveleth☐ Rainy River – International Falls☐ Itasca – Grand Rapids☐ Mesabi – Virginia☐ Vermilion – Ely**I respectfully petition the following:**

- ☐ I request to be released from my housing contract for the following reason:
 - ☐ Official Withdrawal or Transfer
 - ☐ Official Graduation
 - ☐ Other _____
- ☐ Cancel Housing Contract (For deposit return cancel before June 1st for Fall semester and before December 1st for Spring semester)
- ☐ Reside in campus housing with fewer than 12 Credits
- ☐ Other _____

Departing students must make arrangements with their RA or Residence Life staff to check out properly and to turn in keys. Failure to do so will result in improper check out charges and possibly cleaning and/or lost key replacement charges.

Student Signature _____ Date _____

Completed by Residence Life Staff:☐ Approved☐ Not Approved☐ Approved with Conditions

Comments/Conditions: _____

Deposit refunded:☐ No☐ Yes**Deposit Carried**☐ No☐ Yes, through what
semester: _____**Semester of Departure:**☐ End of Fall☐ Fall (Date: _____)☐ Spring (Date: _____)

Housing Director Signature _____ Date _____