



Office of Residential Life
 Minnesota North College
 1515 E 25th Street
 Hibbing, MN 55746

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 Phone: 218-293-6918

2024-2025 HOUSING WITHDRAWAL FORM

Return to the Office of Residential Life located on the first floor of Cardinal Hall.

Student Name:	Student ID#:
Current APT Number (if applicable):	If you are currently in housing, on what date do you plan to move out?
Semester: <input type="checkbox"/> Fall <input type="checkbox"/> Spring	Year:
Phone #:	Today's Date:

Students cancel housing at a variety of times of year and for a range of reasons. The Housing Contract is binding for the full academic year. Students who decide to leave MNC Housing before the end of the term must meet one of the following conditions to be released from the contract: 1) Official withdrawal from school or transfer. 2) Official graduation from Minnesota North College. 3) Student legally marries. 4) Doctor approved medical condition. Please check the option that best describes the situation under which you are withdrawing/cancelling your housing. Please note that deposit refunds and/or housing fee refunds will vary based on your specific situation.

PLEASE INDICATE WHY YOU ARE CANCELLING (CHECK ONE BOX ONLY):

- Remaining a MNC student; I will be commuting from home*
- Remaining a MNC student; I will be getting an off-campus housing* Financial Difficulties**
- No longer enrolled at HCC Academically dismissed from HCC Getting legally married** Medical withdrawal**
- Internship: Major _____
- Taking a break from school, but plan to return to MNC
- Winter Graduation: completed all the classes required for my major at MNC
- Transferring to another school (please specify) _____
- Called to active military service **

DEPOSIT REFUNDS: The refund of your housing deposit will be processed within 60 days after you check-out. To receive a full refund, minus any fees owed to MNC, you must have submitted your cancellation by June 1, 2024 (for fall 2024 semester) or December 1, 2024 (for spring 2025 semester).

I have read this form. I understand that the date on which I submit this for, the status of my current housing assignment or application, and the date that I move out of Cardinal Hall will all impact any deposit refund to which I may be entitled to which I may be subject. I understand that submission of this form means that I am giving up my room assignment. Should I change my mind, I must reapply for a housing assignment.

STUDENT SIGNATURE

DATE

*Based on the 2023-2024 Housing Contract, you are subjected to full year's housing cost.

**Provide appropriate supporting documents with this form.

Received Date:		Received By:	
Updated on StarRez on:		Updated By:	