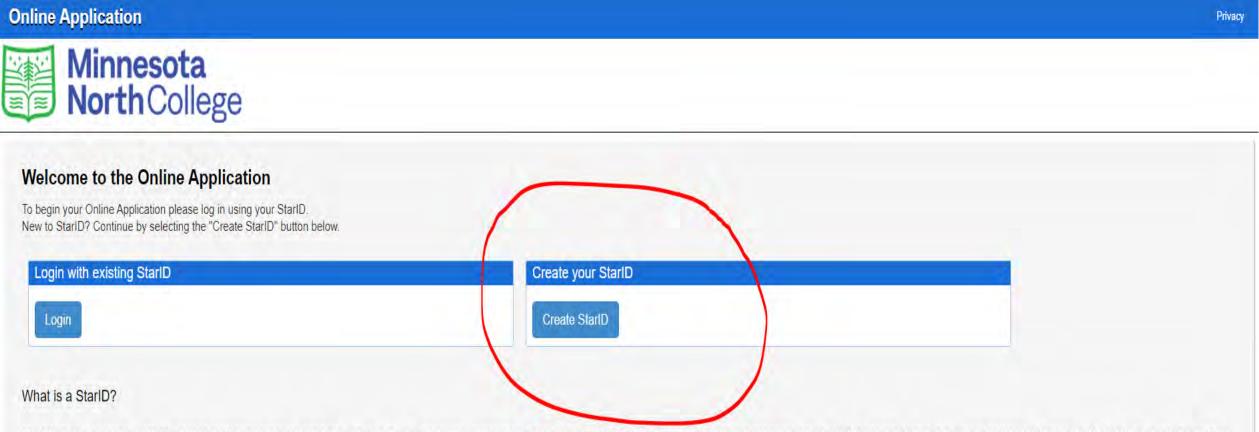


# CIS Application Instructions

## **Start by clicking on "Create StarID"**



The StarlD is a username with the goal of replacing your many login IDs with one ID, one password, everywhere. Once you activate it, you can use your StarlD and password anywhere that accepts StarlD. It is unique across the Minnesota State Colleges and Universities system, so you can use it at more than one school. Change your password in one place — starid.minnstate.edu — and it will change everywhere.

## Enter your information and select "Get my StarID"

Online Application		
Minnes NorthC	<b>ota</b> College	
Create StarID		
First Name	Last Name	
CIS	EXAMPLE	
Enter an email address specific regarding your application state		en since you will receive email messages from the Minnesota State Colleges and Universities system containing important information

* Email Address	Re-enter Email Address	
CONCURRENTEXAMPLE@GMAIL.COM	CONCURRENTEXAMPLE@GMAIL.COM	

The password complexity requirement associated with the StarID complies with the Minnesota State Colleges and Universities password security guideline. Passwords must meet or exceed these criteria:

- · Changed at least every 180 days.
- Must be at least 8 characters long.
- · Use at least 3 of these types of characters: uppercase, lowercase, numbers, special characters.
- · May not have been used before.
- · May not contain your first name or last name if they are longer than 2 characters.

Special characters include characters like these: !@#\$%^&\*()\_+=-`{}[]\.".','<>,.?/

Password	
----------	--

.....

\* Re-enter Password

.....

I acknowledge that I am subject to the terms of access and use as defined in Board Policy 5.22 Acceptable Use of Computers and Information Technology Resources.



# Write your StarID and password down somewhere safe. Hit "Next"

#### **Online Application**



#### StarID Successfully Created

#### CIS,

Your StarID has been generated successfully. Please refer to your email address supplied for a confirmation message and information on maintaining your StarID. Please print this page as confirmation of your StarID for your records.

#### Starld: or7355dp

You will use your StarID to log back in to complete your application, should you choose to logout prior to submitting your application, as well as check the status of your submitted application. Beyond the application for admission, your StarID will be used to register for classes, check your grades, pay bills and many more features throughout your lifecycle as a student at colleges and universities within the Minnesota State Colleges and Universities system (MnSCU).

#### Next $\rightarrow$

Online Application				
Minnes North	<b>ota</b> College			
1 Personal 2 Cilizenship 3 Co	ntact (4) Education (5) Confidential (6) Major	7 Additional 8 Review		
Personal - Legal Nar	ne and Email Address			
Enter your name as it appears or	n your U.S. Social Security card or passport.			
* First Name	Middle Name	* Last Name	Name Suffix (Jr. Sr II III)	
ķis		EXAMPLE		
application status.	cally created for your use and that you check me	ost often since you will receive email messages from Mi	nnesota State Colleges and Universities containing important information regarding	your
# Email Address				
CONCURRENTEXAMPLE@GM	AIL.COW			
+ Add a Former Name	+ Add	a Preferred Name	Next →	

# SSN and DOB are not required, but can be used to reset your password if you get locked out. Hit "Next"

#### **Online Application**

## Minnesota NorthCollege

1 Personal	2 Cilizenship	3 Contact	4 Education	5 Confidential	6 Major	Additional	8 Review
------------	---------------	-----------	-------------	----------------	---------	------------	----------

#### Personal - Social Security Number (SSN) and Date of Birth:

Providing your SSN and Date of Birth is voluntary and failing to do so will have no effect on the processing or consideration of your application. This information is requested to help identify your record within the system and ensure that all of your data is matched together, including financial aid application information, if applicable. If you provide your SSN and Date of Birth, it will be used by school officials for positive identification, institutional research, and required state and federal reporting. It may also be used within the system for purposes such as system consumer and alumni relations and to create summary data about system programs through data matches with other state agencies.

Social Security Number (The following formats are acceptable: 333-22-4444, 333224444)

123456789				
ate of Birth				
	(mm/dd/yyyy)			
Back		Next →		
← Back				

Privacy

#### **Online Application**



## 1 Personal 2 Citizenship 3 Contact 4 Education 5 Confidential 6 Major 7 Additional 8 Review

#### Personal - Veteran Status

Are you now serving, or have you ever served, in the United States Armed Forces or Uniformed Services?

Are you a spouse or dependent of an individual who is now serving, or has ever served, in the United States Armed Forces or Uniformed Services?

Neither

O Spouse

O Dependent





#### **Online Application**



(1) Personal (2) Citizenship (3) Contact (4) Education (5) Confidential (6) Major (7) Additional (8) Review

#### Personal - Parent Education

The following information will help Minnesota State Colleges and Universities evaluate student recruitment and retention policies; it will not be used as a basis for admission. Providing this information is voluntary.

What is the highest level of education for your parent(s)/guardian(s)?

Please respond for the parent(s), adoptive parent(s) who raised you.

First Parent/Guardian	Second Parent/Guardian	
O No high school diploma	O No high school diploma	
High school diploma	O High school diploma	
O Some college	O Some college	
O Two-year college degree/diploma	Two-year college degree/diploma	
O Bachelor's degree or higher	O Bachelor's degree or higher	
O Unknown	O Unknown	

 $\leftarrow \text{Back}$ 

Continue to Citizenship  $\rightarrow$ 

## **Online Application**



1 Personal 2 Citizenship 3 Contact 4 Education 5 Confidential 6 Major 7 Additional 8 Review

## Citizenship

- \* Which best describes your current citizenship status?
  - U.S. Citizen or Dual National with U.S. Citizenship O International Visa Holder or Seeker O Other

← Back to Personal



**Online Application** 



Are you a	resident of Minnesota?			
Yes O N	lo			
How long I	have you lived in this state	97		
6	Years		 onths	

## **Select "Permanent Address" and hit "Add"**

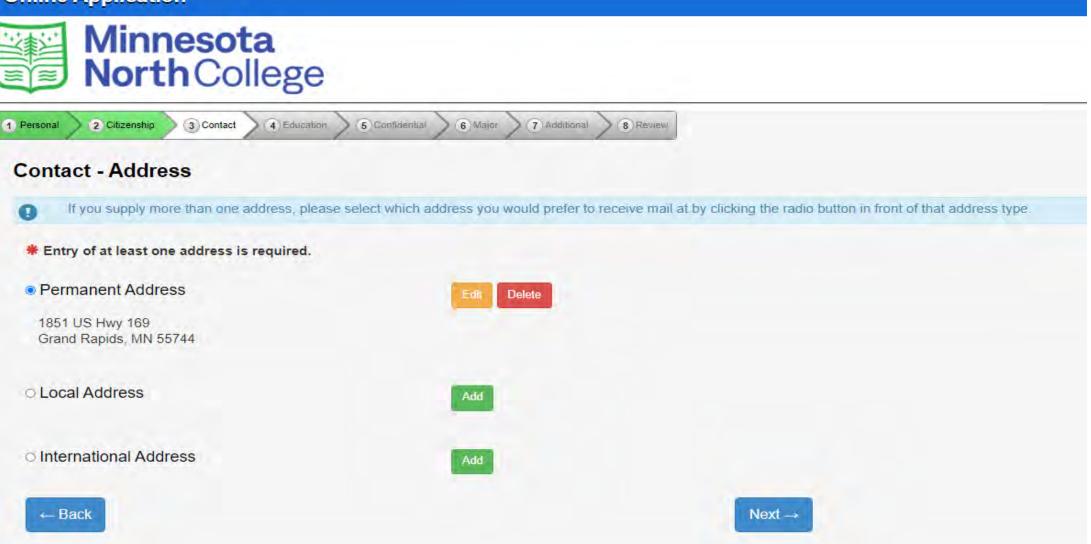
#### **Online Application** Minnesota **North**College 6 Major 7 Additional 1 Personal 2 Citizenship 3 Contact 4 Education 5 Confidential 8 Review Contact - Address If you supply more than one address, please select which address you would prefer to receive mail at by clicking the radio button in front of that address type. a # Entry of at least one address is required. Permanent Address Add O Local Address Add International Address Add ← Back Next ----

# Enter your information and select "Add Permanent Address"

Online Application					
Minnesota NorthCollege					
1 Personal       2 Citizenship       3 Contact       4 Education       5 Confidential         Contact - Permanent Address         Please supply your address.         Country	6 Major 7 Additional 8 Review				
United States					
* Address Line 1		Address Line 2			
1851 US Hwy 169					
* City	* State		County		
Grand Rapids	Minnesota	~	Select	~	
★ Zip Code Zip Suffix       55744       ← Back		Add Permanent A	ddress		



### **Online Application**



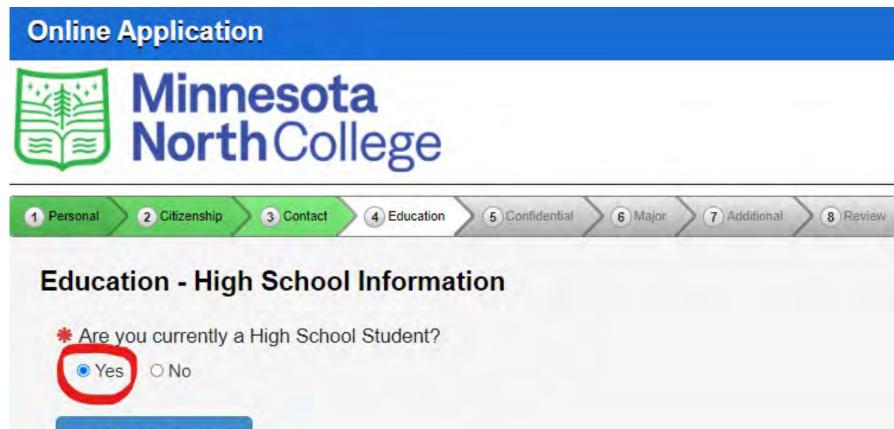
## **Enter your information and select "Continue to Education"**

## **Online Application**



Entry of at least one phone number	e required	
Chuy of at least one phone number	s required.	
cal Contact Information.		
Iome Phone	Mobile Phone	
555-555-5555	218-999-9999	

## Make sure "Yes" is selected and hit "Next"



← Back to Contact

 $\text{Next} \rightarrow$ 

Online Application							Privacy
Minnesota NorthCollege							
1 Personal 2 Citizenship 3 Contact 4 Education	6 Confidential	Additional (8) Review					Save and Exi
Education - High School Attended	<b>1</b> :						
Important Note: Graduates of high schools the recognized by the state.	hat are not regionally accredited	or recognized by the state may r	not be eligible for admission o	or for federal student financ	cial aid. Inclusion of a high schoo	ol name on this list is not an ir	dication that it is regionally accredited or
* High School State:							
Minnesota	~						
* High School:							
Grand Rapids High School, Grand Rapids	~						
* Graduation or GED Date: (mm/yyyy)							
06/2024							
Provide your cumulative high school grade point av to provide an official high school transcript to verify		orted on your high school transcr	ript. If you do not have or kno	ow your high school GPA, e	nter zero (0). You may be asked		
High School Grade Point Average:							
2.8	4						
-			_				
← Back			Next →				

# Leave this blank and hit "Next"

Online Application		Privacy
Minnesota NorthCollege		
1 Personal 2 Critzenship 3 Contact 4 Education 5 Confidential 6 Major 7 Additional 8 Review	1171/	Save and E
Education - High School Preparation Standards		
Students must meet preparation requirements for admission/transfer to state universities. Please indicate the number of 2.5 for a subject if you have taken the subject for 2 full years and part of a third.)	of years of partial years of high school education you have or will have completed by	the end of high school in each of the categories below. (e.g. Enter
English and Mathematics (step 1 of 3)		
English	Mathematics	
English:	Elementary Algebra:	Trigonometry:
	Intermediate Algebra:	Pre-calculus:
	Geometry:	Other Math.
← Back		

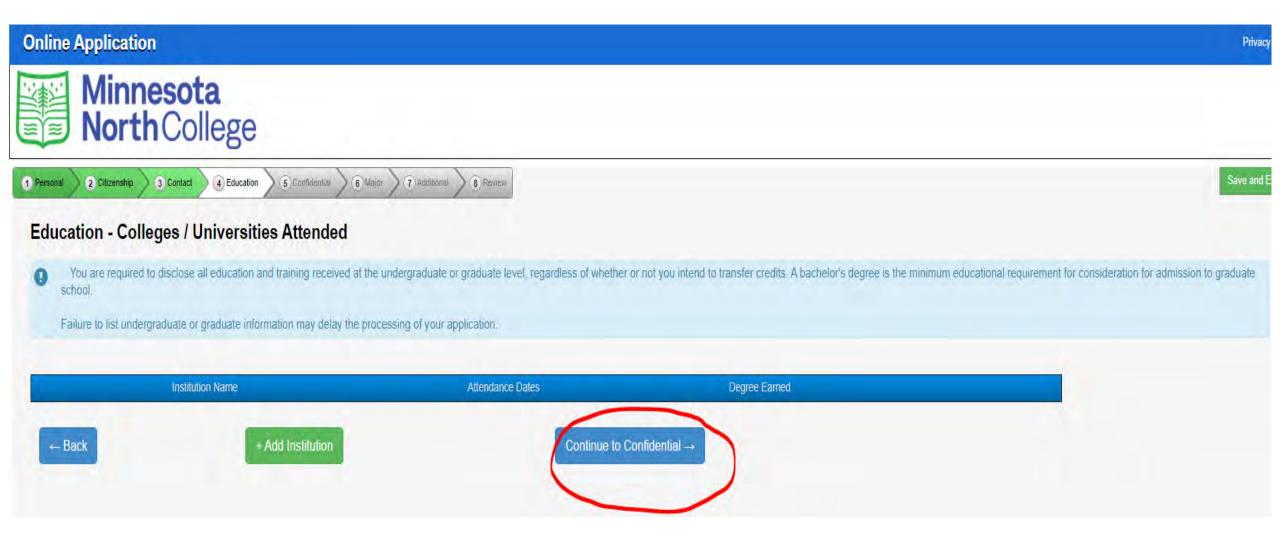
# Leave this blank and hit "Next"

Online Application			Privacy
Minnesota NorthCollege			
1 Personal 2 Citizenship 3 Contact 4 Education 5 Confidential	6 Major 7 Additional 8 Review		Save and E
Education - High School Preparation Standar	ds		
Students must meet preparation requirements for admission/trar 2.5 for a subject if you have taken the subject for 2 full years and p		partial years of high school education you have or will have completed by the	end of high school in each of the categories below. (e.g. Enter
Sciences and Social Studies (step 2 of 3)	altor a billio,		
Sciences		Sodial Studies	
Biological Science:	Physics:	Geography:	US History:
Chemistry:	Other Science:	Other Social Studies:	
Physical Science:			
← Back	Next→		

# Leave this blank and hit "Next"

Online Application			Privac
Minnesota NorthCollege	$\frown$	$\langle \cap \rangle$	
1 Personal 2 Citizenship 3 Contact 4 Education 5 Confidential	6 Major (7) Additional 8 Review	(X )	Save and
Education - High School Preparation Standa	rds		
Students must meet preparation requirements for admission/tr	ansfer to state universities. Please indicate the number of years or pa	rtial years of high school education you have or will have complete	d by the end of high school in each of the categories below. (e.g. Enter
2.5 for a subject if you have taken the subject for 2 full years and	I part of a third.)		
Arts/Culture and World Language (step 3 of 3) Arts and Culture	1	World Language	
World Culture:	Theater:	French:	Spanish:
Dance:	Visual Arts:	German:	Other World Languages:
Music:	Other Electives:		
← Back	Next →		

## **Select "Continue to Confidential"**



## **Enter your information and hit "Continue to Major"**

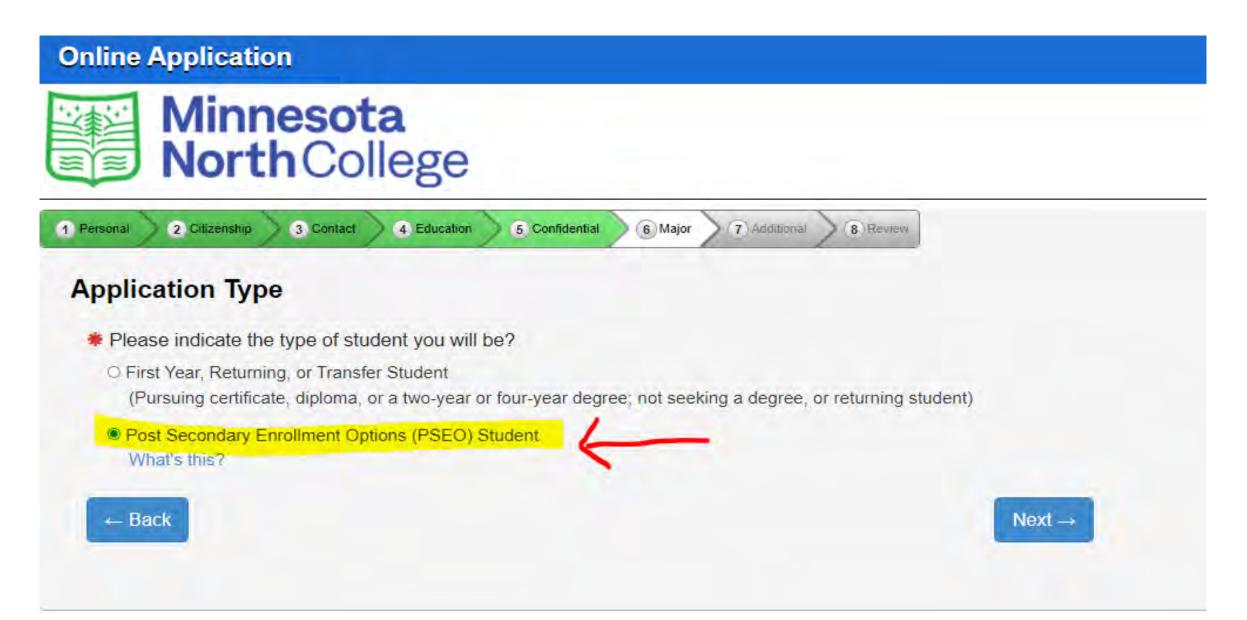
#### **Online Application**

Since Appreciation
Minnesota NorthCollege
Plenomal 2) Gildemonic 3) Contact (5) Confidentia (6) Minur, (7) Automatic (8) Rawaw
Confidential - Demographic Information
Providing the following confidential demographic information is voluntary; it will not be used as a basis for admission. Minnesola State Colleges and Universities will use this data to help strengthen our student retention, success, and completion practices.
Sex shown on your official documents Sex shown on your official documents is the sex listed on birth certificate, driver's license, passport, or other official document.
O Female O Male
O Other
What is your gender identity? Sender identity is a person's innermost concept of self as feminine, masculine, neither, or a combination - how individuals perceive themselves. One's gender identity may or may not be influenced by their sex assigned at birth. (Please select all that apply)
□ agender
□ genderqueer or gender fluid
non-binary or non-conforming
trans
two spirit
woman
additional gender identity Specify here
□ prefer not to disclose
kre you of Middle Eastern or North African descent? A person of Algerian, Egyptian, Iraqi, Israeli, Lebanese, Moroccan, Palestinian, Syrian, or other Middle Eastern or North African culture, regardless of race
O No O Yes
re you Hispanic or Latino?
person of Cuban, Mexican, Chicano, Puerto Rican, South or Central American, or other Spanish culture, regardless of race
O No O Yes
(Please select all that apply)
American Indian or Alaska Native A person having origins in any of the original peoples of North. Central, or South America and who maintains tribal affiliation or community attachment
A person having origins in any of the original peoples of the Far East. Southeast Asia, or the Indian subcontinent.
Black or African American     A person having origins in any of the black racial groups of Africa or the Caribbean
Native Hawaiian/Other Pacific Islander     A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands
A person having origins in any of the original peoples of Europe, the Middle East, or North Africa
- Back to Education Continue to Major

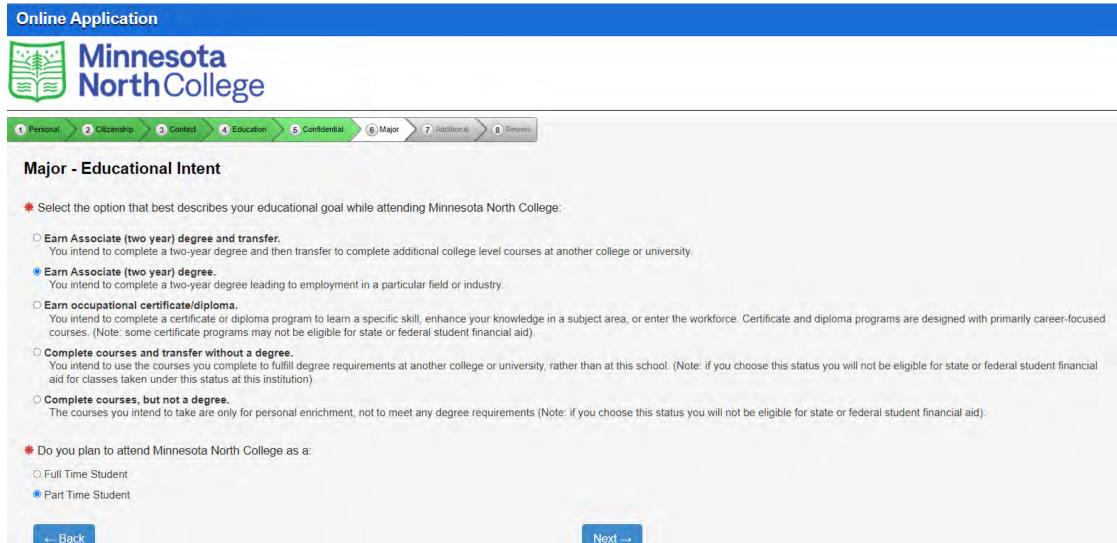
## Select Fall Semester 22 or Spring Semester 23 and hit "Next"

### **Online Application** Minnesota **North**College 2 Citizenship 3 Contact 5 Confidential 6 Major 7 Additional 8 Review 1 Personal 4 Education Major - Application Term If the term in which you want to start is not listed, please contact the Admissions Office at Minnesota North College. When would you like to start classes? O Summer 2022 (June 06, 2022 - July 29, 2022) Fall Semester 2022 (August 22, 2022 - December 16, 2022) O Spring Semester 2023 (January 09, 2023 - May 11, 2023) O Fall Semester 2023 (August 26, 2023 - December 22, 2023) - Back to Confidential Next $\rightarrow$

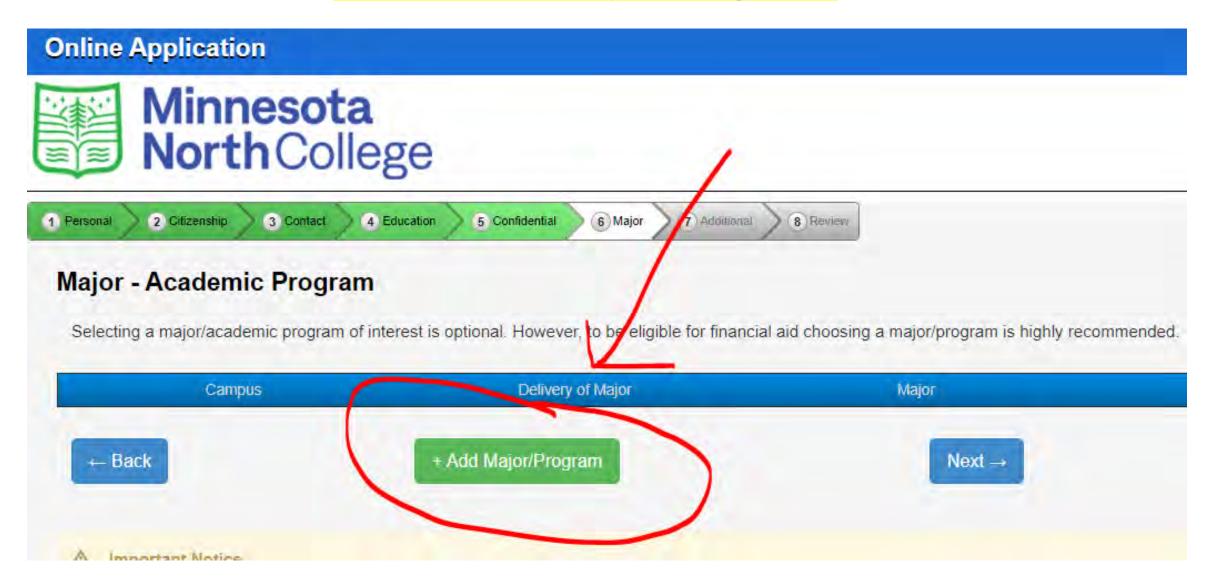
## Make sure Post Secondary Enrollment Options is selected and hit "Next"



# Select "Earn Associate (two year) degree" and "Part Time Student" and hit "Next"



## Select "Add Major/Program"



Select "Conc Enrollment-College in the Schools," "On Campus or Online\*," "Associate of Arts-Liberal Arts and Sci," and "Associate of Arts," and hit "Add this Major" \*MN Infinity students may select online for delivery method

Online Application	
Minnesota NorthCollege	
1 Personal 2 Citizenship 3 Contact 4 Education	5 Confidential 6 Major 7 Additional 8 Review
Major - Academic Program of In Please indicate your major/academic program of in Campus location of the major:	terest below.
Conc Enrollment-College in the Schools	~
Preferred delivery method: On Campus	~
Desired major/academic program: Associate of Arts-Liberal Arts and Sci	~
Desired degree/award:	
Associate of Arts	~
← Back	+ Add this Major



## **Online Application**



1 Personal 2 Cifizenship 3 Contact 4 Educ	5 Confidential	6 Major	Additional	8 Review
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### Major - Academic Program

Selecting a major/academic program of interest is optional. However, to be eligible for financial aid choosing a major/program is highly recommended.

Campus Associate of Arts-Liberal Arts and S	ci Associate of Arts	
		Edit Delete
gram Next →		
	ram Next →	ram Next →

## Make sure to select "Conc Enrollment-College in the Schools" and hit "Next"

Online Application	
Minnesota NorthCollege	
1 Personal 2 Citizenship 3 Contact 4 Education 5 Confidential 6 Major 7 Additional 8 Review	
Major - Application Campus	
* On which campus do you intend to receive services while a student?	
Conc Enrollment-College in the Schools	
O Hibbing	
O Itasca - Grand Rapids	
O Mesabi Range - Eveleth	
O Mesabi Range - Virginia	
O Minnesota North College-Online	
O Rainy River - International Falls	
O Vermilion - Ely	
← Back	Next →

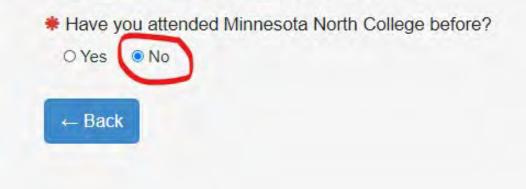
## Select "No" and hit "Continue to Additional"

## **Online Application**



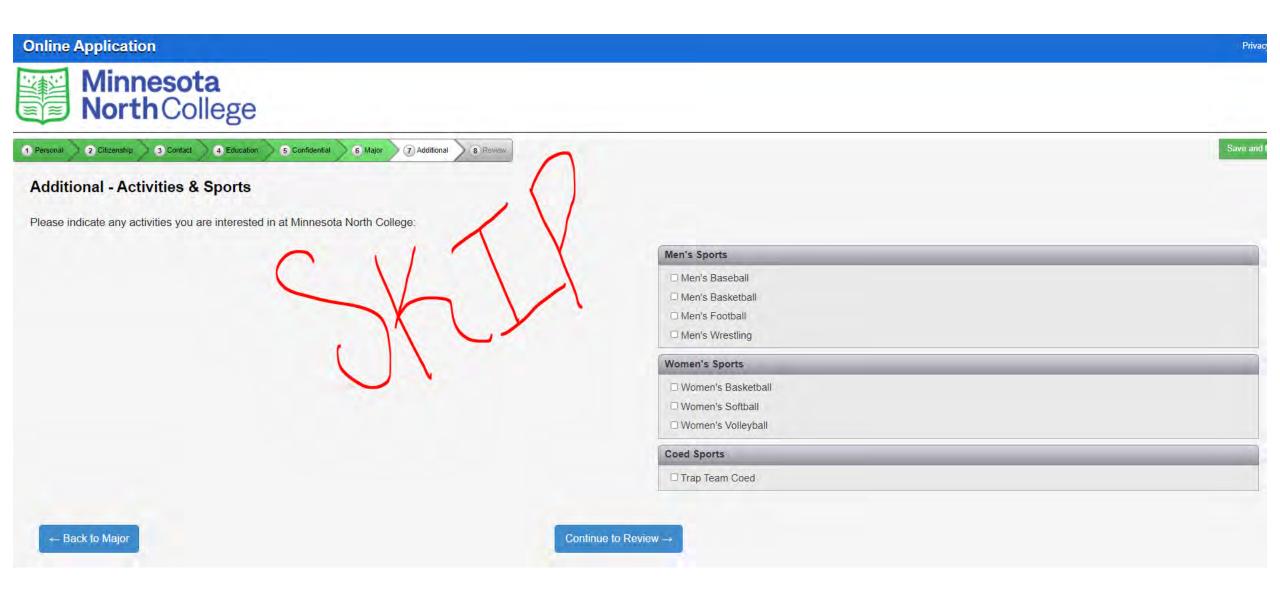
1 Personal	2 Citizenship	3 Contact	4 Education	5 Confidential	6 Major	Additional	8 Review

## **Major - Application Information**



Continue to Additional →

## Leave this blank and hit "Continue to Review"



# Scroll through this review page to ensure your information is accurate

Online Application		
Minnesota NorthCollege	e	
1 Personal 2 Citizenship 3 Contact 4 Educa	ation 5 Confidential 6 Major 7 Additional 8 Review	
Application Review		
<ul> <li>Click on section title to edit information</li> <li>Providing confidential demographic information</li> </ul>	nation is voluntary; it will not be used as a basis for admiss	ion. Minnesota State Colleges and Universities will use this data to help strengthen our student retention, success and completion practices.
Personal	Name	
	Legal Name: Former Name: Preferred Name:	CIS EXAMPLE
	Email	
	Email Address:	CONCURRENTEXAMPLE@GMAIL.COM
	Veteran Status	
	Served in Military:	N
	Spouse or Dependent:	Neither
	Parent Education	
	First Parent/Guardian:	High school diploma
	Second Parent/Guardian:	Two-year college degree/diploma

## Once you've scrolled all the way down, hit "Continue to Submit Application"

Major	Application Term			
	Term:	Fall Semester 2022	Туре:	Post Secondary Enrollment Options (PSEO)
	Educational Intent			
	Educational Goal:	Earn associate (two-year) degree	Status:	Part Time
	Major / Academic Program			
	Campus:	Conc Enrollment-College in the Schools	Delivery Method:	On Campus
	Major:	Associate of Arts-Liberal Arts and Sci	Degree Seeking:	Associate of Arts
	Concentration:			
	Application Campus			
	Campus that you intend to receive	services:	Conc Enrollment-College in the Schools	
	Previous Attendance Information			
	Have you previously attended Minn	esota North College:		Ν
		$\sim$		
Additional				
← Return		Continue to Submit Application $\rightarrow$		

## Choose "Select All," enter your password that you created, and hit "Submit Selected Applications"

Onlin	e Application	Privacy
	Minnesota NorthCollege	
1 Personal	2 Cilizenship 3 Contact 4 Education 5 Confidential 6 Major 7 Additional 8 Review	Save. and E
Appl	ications	
0	In order to submit your application(s) you must first read and then check the confirmation box for each Institution.	
Applie	ation(s) ready for submission	
	Minnesota North College	Delete Review
a	Application Year Term: Fall Semester 2022       Application Type: Post Secondary Enrollment Options (PSEO)       I         By checking this box I am confirming I want to submit this application and:	Last Modified: Jun 1, 2022
	Select All Verify StarID Password  Submit Selected Application(s)  + Apply to Another Institution	

# Your application is complete!

Online Application				Privacy	eServices	Logout
Minnesota NorthCollege						
Application submitted successfully.						
Status of Submitted Applications						
Text Messaging Opt In Opt In to receive notifications from the school.						
Minnesota North College - Post Secondary Enrollment Options (PSEO) Application for Fall Semester 2022						Θ
Application Result	Application Date	Anticip	ated Starting Term			
Pending	Jun 1, 2022	Fal	I Semester 2022			
The following items are needed by the Post Secondary Enrollment Options (F	PSEO) Admissions Office to complete your application:					
Post Secondary Enrollment Options (PSEO) Admissions Office Requirements						
1) Manual review of application required for admission.						