

Minnesota North College

3.21 Undergraduate Course and Credit Transfer and the Minnesota Transfer Curriculum Policy

POLICY

In accordance with Minnesota State Colleges and Universities Board Policy 3.21:

Part 3. College and University Transfer Policies.

Upon student providing official transcript from an accredited institution for transfer evaluation to Minnesota North College, any college level courses with content match to a Minnesota North College course can be transferred and used to satisfy requirements associate with that course. Additional documentation may be requested to complete a transfer evaluation.

Transfer of credit will be considered for college level coursework completed at accredited institutions:

- **Regionally Accredited:** Degree-granting public, private, nonprofit and for-profit, two-and four-year institutions in the United States conferred by the [Higher Learning Commission](#) (a Commission of North Central Association of Colleges and Schools) and/or parallel accrediting agencies in other regions of the United States.
- **Non-Regionally Accredited:** Specialized institutions, including distance learning providers and freestanding professional schools recognized by the [Council of Higher Education Accreditation \(CHEA\)](#). Coursework will be considered on course-by-course basis through a petition process and will be judged to be comparable or equivalent to courses offered at Minnesota North College.
- **International:** For course from eligible colleges and universities outside of the United States, students will need to obtain an International Credential Evaluation by contacting one of these xxxxxx. The college will review the transcript evaluation reports from one of these organizations to determine transfer for courses at Minnesota North College.

Specific course requirements:

- Minnesota Transfer Curriculum (MnTC) guidelines will be used to categorize transferred General Education courses into one of ten MnTC goal areas. Credit for coursework that does not fit into any goal area will not be granted within the MnTC.
- If a student's cumulative GPA at the sending institution is less than 2.0, D grades will not be accepted in transfer from that institution. However, if the course is part of the MnTC, D grades will be accepted unless otherwise specified by program requirements. No F grades will be accepted in transfer.
- Courses approved for transfer must be comparable in nature, content, and level and match at least 75 percent of the content and goals of the course for which the student is seeking equivalent credit.
- Technical courses must have been completed within the past five years to be considered for transfer.
- Transfer grades are not calculated in a student's GPA.

Specific degree requirements:

- At least 1/3 of the credits in a degree, diploma, or certificate must be taught by the faculty recommending the award by the college.
- The number of credits transferred is also dependent upon the specific requirements of each program or degree offered by the college.

Part 8. Transfer Appeal. Students have the right to appeal transfer evaluations utilizing the student petition form. If the student is not satisfied with the college or university transfer appeal decision, the student may submit a request to the Senior Vice Chancellor of Academic and Student Affairs for a system level appeal of the college or university transfer appeal decision.

Transfer students have the right to:

- A clear, understandable statement of an institution's policy.
- A fair credit review and an explanation of why credits were or were not accepted.
- A copy of the formal appeals process.

Please follow the link to view more information on the: [Transfer Rights and Responsibilities Policy](#).

Adopted: xx/xx/2021