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## International Student Admission Procedures and Forms

*All campuses of Minnesota North College are approved by the Student and Exchange Visitor Program (SEVP) of the U.S. Department of Homeland Security to enroll nonimmigrant students.*

**International student applicants must complete and/or provide all of the following prior to be considered for admission or issued an I-20:**

1. Minnesota North College [Online Application](#)
2. International Student Agreement (Page 2 of this packet)
3. Certificate of Financial Responsibility form (Page 3 of this packet), completed in full, and submitted with the specified supporting evidence/documentation.
4. Official high school/secondary school transcript with grades and completion date.
5. Official college/university transcripts (if applicable). If the applicant wishes to transfer credits from a non-U.S. institution to Minnesota North College, the applicant must purchase a course-by-course evaluation from [ECE](#) or [WES](#) and have the evaluation sent directly to Minnesota North College.
6. Proof of English Language Proficiency: In most cases, applicants must submit results of the TOEFL (61+ on iBT), MELAB (75+), IELTS (5.5+), PTE Academic (44+), or Duolingo (95+), or SAT critical reading sub-score of 400+ or Reading sub-score of 22+. Students who graduated from a U.S. high school or have completed 24+ college/university credits from an accredited U.S. institution with a 2.0+ GPA are exempt from testing. In addition, citizens of certain countries are exempt from this requirement. Check with the international student contact listed below to inquire.
7. Copy of passport demographics page (with photo, name, and personal information)
8. Immunization form for Minnesota North College, [available online here](#). (All students born after 1956 are required by Minnesota Law to provide proof that they have been vaccinated against diphtheria, tetanus, measles, mumps and rubella.)

### IMPORTANT:

- All application materials, including supporting documents become the property of Minnesota North College and will not be returned.
- International students must attend Minnesota North on a full-time basis, maintaining at least 12 credits both Fall and Spring semesters.

Upon completion of the above, the eligibility of the student will be determined. Students accepted will be issued an I-20 form with a beginning date of the first day of the semester and an ending date of the anticipated program completion date. The I-20 is needed to apply for an F-1 visa and pay the required \$350 I-109 SEVIS Fee.

Students with question about any of the above requirements should contact Minnesota North College International Admissions Specialist Bill Marshall at [william.marshall@minnesotanorth.edu](mailto:william.marshall@minnesotanorth.edu) or 218-322-2340.

### Attached Forms:

- International Student Agreement
- Certificate of Financial Responsibility



## International Student Agreement

Minnesota North College  
International Student Admissions  
1851 US Highway 169  
Grand Rapids, MN 55744  
Phone (Local): 218.322.2340

### PLEASE READ CAREFULLY BEFORE SIGNING THIS FORM

#### As a condition to my admission, I agree to the following:

- I understand that this application and supporting documents become the property of Minnesota North College regardless of the admission decision. As such, once the documents are received by Minnesota North, the documents will not be returned to the applicant/student.
- I understand that I am required to pay ALL tuition and fees (which includes mandatory purchase of health insurance) by the designated payment deadline date EACH semester. If I do not pay by the deadline date, I understand I will be prohibited from registering for future semesters. By failing to register, my nonimmigrant status as an F-1 student will be terminated and I will be required to leave the country within 15 days.
- I will have available sufficient funds for tuition, fees, health insurance and living expenses for each year I study at Minnesota North College. I recognize that the cost of living is high, that financial aid from the College is not available, and that as a general rule, International students are not permitted to work off campus.
- I am solely responsible for understanding the rules and regulations for being on a student visa in the United States. Minnesota North College is not responsible for maintaining my nonimmigrant status.
- I authorize Minnesota North College to release to any U.S. Government Officer information required to determine my compliance with non-immigrant visa requirements and laws. Furthermore, I understand that Minnesota North will report to U.S. Homeland Security students who are not registered, are not pursuing a full course load (12 credits) each semester, or are not meeting the minimum academic standards of the College.
- I agree to purchase an International Student Health Insurance Plan as a condition of admission and continued enrollment by the published due dates each year.
- I agree to attend all required sessions of New Student Orientation on my campus. I will arrive on or before the program start date as stated on the I-20 form.
- I declare that all the information I have submitted for my application for admission is true, correct and complete.
- I understand and will comply with the requirements as stated on this agreement. I understand that falsification of any information will jeopardize the issuance of an I-20 and/or may result in Minnesota North College revoking my acceptance.

*I certify that I understand and accept all conditions above and agree to abide by them.*

Printed Name of Applicant: \_\_\_\_\_  
(Last or Family Name/Surname) (First or Given Name) (Middle Name)

Applicant Signature (Required): \_\_\_\_\_ Date: \_\_\_\_\_



## Certificate of Financial Responsibility

Minnesota North College  
International Student Admissions  
1851 US Highway 169  
Grand Rapids, MN 55744  
Phone (Local): 218.322.2340

**DISCLAIMER:** The estimated expenses listed on this form may be changed without prior notice. Please contact us for current estimates and financial requirements.

**READ CAREFULLY:** You are required to submit documentation of financial resources or support greater than or equal to the estimated annual expenses totaling \$18,785 USD. Do not include any anticipated employment in the U.S. as part of your financial certification.

2022-2023 Academic Year Estimated Expenses (USD) for a Single International Student	Total for Academic Year (2 Semesters)
Tuition/Fees (15 credits per semester)	\$7,085
Housing & Meals (average of available options)	\$6,000
Books & Supplies	\$1,000
Medical Insurance (required)	\$2,000
Transportation (varies by location)	\$1,200
Personal Expenses (miscellaneous)	\$1,500
TOTAL ANNUAL EXPENSES (ESTIMATE)	\$18,785

FUNDING SOURCES – Total MUST equal or exceed \$18,785 per year. Complete all that apply. Enter amount of guaranteed support for the first year in U.S. Dollars. These funds, plus expected increases, must be available for each year of study		
Source of Funds	Amount (in USD)	Supporting Evidence (attach with form)
Student's Personal Savings	\$	Bank statement/Letter from bank on official bank letterhead dated within the last 3 months. Name on statement must match name of student.
Family or Sponsor Name(s):	\$	Bank statement/Letter from bank on official bank letterhead dated within the last 3 months with sponsor's full name and address.
Government Agency, Private Foundation, University or Business Name(s):	\$	1. Official letter of support 2. Bank statements, affidavits, or sworn statements
Scholarship or Loan Awarded by:	\$	1. Official award letter 2. Loan approval letter
TOTAL AMOUNT	\$	
Must equal or exceed \$18,785 USD		

Original signatures are required to certify that the information provided on this form is complete and accurate. By signing this form, you are acknowledging that any false or misleading statements will result in an automatic denial of admission, or cancellation of registration following enrollment.

Student Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Sponsor Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Sponsor's Relationship to Student: \_\_\_\_\_

**NOTE:** No application materials, including supporting financial documents will be returned to the student. Please retain copies of all documentation for your own records.